

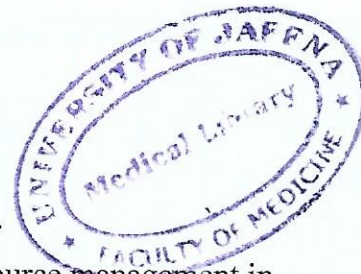
**UNIVERSITY OF JAFFNA, SRI LANKA**  
**BACHELOR OF SCIENCE IN NURSING**  
**Fourth Year First Semester Examination in BScHons (Nursing)- 2022/14<sup>th</sup> batch Proper**

**NURLM 4123 LEADERSHIP & WARD MANAGEMENT**

**Date: 14.12.2023**

**Time: 3 hours**

**ANSWER ALL SIX QUESTIONS**



1.
  - 1.1. Define the term Human resource management. (10 Marks)
  - 1.2. Briefly explain the importance of Human Resource management in administration. (20 Marks)
  - 1.3. Elaborate the following functions of Human Resource management.
    - 1.3.1. Recruitment (20 Marks)
    - 1.3.2. Selection (20 Marks)
  - 1.4. As an in-charge nursing officer how would you retain the sanitary workers in a hospital. (30 Marks)
  
2.
  - 2.1. Briefly describe the following components of ward management.
    - 2.1.1. Management of patient care. (25 Marks)
    - 2.1.2. Management of supplies and equipment. (25 Marks)
    - 2.1.3. Management of environment. (25 Marks)
  - 2.2. List the skills needed for a head nurse to manage the ward effectively. (25 Marks)
  
3. Planning is very much important in nursing profession.
  - 3.1. List the importance of planning in nursing. (20 Marks)
  - 3.2. Briefly explain the barriers of an effective planning in management. (30 Marks)
  - 3.3. Explain the basic requirements that are needed to prepare a good managerial plan. (30 Marks)
  - 3.4. Differentiate operational plan and strategic plan. (20 Marks)

4. Supervision in the clinical setup is very important
  - 4.1. List the benefits of clinical supervision. (20 Marks)
  - 4.2. List the tools or techniques which can be used while supervising the student nurse in the ward. (30 Marks)
  - 4.3. List the qualities of a supervisor in effective supervision. (20 Marks)
  - 4.4. Describe the basic principles that should be followed during supervision. (30 Marks)
  
5.
  - 5.1.
    - 5.1.1. Define the term delegation. (10 Marks)
    - 5.1.2. List five (5) rights of delegation. (20 Marks)
    - 5.1.3. Briefly explain the strategies for effective delegation in nursing profession. (30 Marks)
  - 5.2. Briefly explain the following principles of Henry Fayol.
    - 5.2.1. Division of work (10 Marks)
    - 5.2.2. Unity of Direction (10 Marks)
    - 5.2.3. Discipline (10 Marks)
    - 5.2.4. Scalar Chain (10 Marks)
  
6. Write notes on the following:
  - 6.1. Clinical Audit (50 Marks)
  - 6.2. Types of patient assignment in a ward (50 Marks)

