



**UNIVERSITY OF JAFFNA, SRI LANKA**  
**FACULTY OF ALLIED HEALTH SCIENCES**  
**FOURTH YEAR FIRST SEMESTER EXAMINATION B.SC (HONS.) IN NURSING**  
**MARCH- 2021**

**NURLM 4142 LEADERSHIP & MANAGEMENT IN NURSING**

**Date:10.01.2021**

**Time: 3 hours**

**ANSWER ALL SIX QUESTIONS**

1.
  - 1.1. Explain how the documentation will help for the health professionals. (35 Marks)
  - 1.2. List the common records that should be maintained in the ward (25 Marks)
  - 1.3. Explain the basic principles of effective documentation. (40 Marks)
  
2.
  - 2.1. Describe patient assignment on nursing care in hospital settings. (10 Marks)
  - 2.2. List the basic principles that could be involved in patient assignment. (30 Marks)
  - 2.3. List the types of patient assignment. (20 Marks)
  - 2.4. Briefly explain any two (2) types of patient assignment which you mentioned in 2.4 with advantages and disadvantages. (40 Marks)
  
3.
  - 3.1. Define the term communication. (10 Marks)
  - 3.2. Briefly explain the communication process. (40 Marks)
  - 3.3. Discuss the possible barriers of an effective communication for a nursing personnel in a hospital. (50 Marks)
  
4.
  - 4.1. Briefly describe the levels of management with suitable examples (30 Marks)
  - 4.2. Explain the components of ward management that could be addressed by a head nurse in a ward. (40 Marks)
  - 4.3. Describe the roles and responsibilities of a head nurse in a ward. (30 Marks)

5.

5.1.

5.1.1. Briefly describe the merits and demerits of different leadership styles of the nursing leader (30 Marks)

5.1.2. As a nursing officer describe the primary skills that are needed for an effective leadership. (20 Marks)

5.2.

5.2.1. Describe the importance of delegation in nursing practice. (20 Marks)

5.2.2. Discuss the strategies for effective delegation in nursing profession. (30 Marks)

6. Write notes on the following:

6.1. Human Resource Management (50 Marks)

6.2. Henri Fayol's Principles of Management (50 Marks)