

UNIVERSITY OF JAFFNA, SRI LANKA.
BACHELOR OF SCIENCE IN NURSING
FOURTH YEAR FIRST SEMESTER EXAMINATION (OLD SYLLABUS) - JULY- 2013
NURLM 4104 LEADERSHIP & MANAGEMENT IN NURSING

Date: 26.07.2013

Time: 02 Hours.

ANSWER ALL SIX QUESTIONS.

PART A

1.
 - 1.1. Define the term 'Management' (20 Marks)
 - 1.2. Give any three objectives of management. (20 Marks)
 - 1.3. Give any four advantages of planning a function (20 Marks)
 - 1.4. As a manager, how would you plan the future activities of your organization effectively (40 Marks)

2.
 - 2.1. Describe 'organizing' as a function of management. (20 Marks)
 - 2.2. Explain any four types of organizational structures with suitable diagrams (40 Marks)
 - 2.3. Differentiate centralization and decentralization and suggest which one is suitable for a large organization. (40 Marks)

3.
 - 3.1. Explain the role of personality in the ability to lead a group effectively (30 Marks)
 - 3.2. Differentiate the following leadership styles
 - 3.2.1. People oriented and Task oriented leadership (15 Marks)
 - 3.2.2. Autocratic and Democratic leadership (15 Marks)
 - 3.3. Suggest the list of qualities that a matron should possess to be an effective leader (40 Marks)

PART B

- 4.
- 4.1. Write the Fayol's principles of Management (30 Marks)
 - 4.2. Briefly describe the principles of personal management (30 Marks)
 - 4.3. Discuss the importance of maintaining the records in the ward (40 Marks)
- 5.
- 5.1.
 - 5.1.1. Define the term of supervision (10 Marks)
 - 5.1.2. List the techniques used in supervision (20 Marks)
 - 5.1.3. Write the principles of supervision (30 Marks)
 - 5.2. Discuss the role of an In-Charge nurse of a ward (40 Marks)
6. Write short notes for the following
- 6.1. Anecdotal report (35 Marks)
 - 6.2. Clinical record (35 Marks)
 - 6.3. Nursing audit (30Marks)